

**The Potterhanworth Church of England Primary School Governing Body**  
**Information and Attendance Details for Academic Year 2024/25**

Name	Category	Appointed By *	Date First Appointed	Term of Office Details		Business Interest	Relationships with the school staff including spouses, partners and relatives	Other Governor Roles	Governor Role	Governor Committee	FGB Meetings Attendance		Committee Meeting Attendance	
				Start Date	End Date (ToE) / Resigned (R)						FGB	EFGB	Budget	Pay
Mrs Debbie Challinor	Headteacher	Ex Officio	23/11/2018			Nil	Nil			Budget Committee, Pay Committee	5 of 5		2 of 2	1of1
Mr Richard Gilding	Co-Opted Governor	Governing Body	01/10/2018	01/10/2022	30/09/2026	Governor Branston Academy	Nil	PE	Chair	Budget Committee	4 of 5	3 of 3	2 of 2	
Mr Andy Canadine	Co-Opted Governor	Governing Body	21/05/2024	24/09/2024	23/09/2028	Nil	Nil	Pupil Premium, SEND		Budget Committee	0 of 5	2of 3	0 of 2	
Mrs Megan Machin	Co-Opted Governor	Governing Body	10/03/2020	06/02/2024	05/02/2028	Christ Hospital Endowment clerk.	Nil	Finance, Maths, Science, Tech, Art & DT.		Budget Committee, Pay Committee	4 of 5	3 of 3	2 of 2	1of1
Revd Lorna Brabin-Smith	Ex Officio Foundation Governor	Ex Officio	02/08/2016			Trustee Culfrey Lands Charity, Foundation Governor Branston CofE Infant Academy, Chair Branston, Nocton and Potterhanworth Parochial Church Councils, Rural Dean of Graffoe, Partnership Dean of the North Kesteven Deanery Partnership.	Nil	RE.			3 of 5	0 of 3		
Mrs Val Abram	Foundation Governor	Diocese	04/02/2020	04/02/2020	03/02/2024	Nil	Nil	Church school Distinctiveness & SIAMS, School Meals & Nutrition.			5 of 5	2 of 3		
Mr Sandeep Christian	Foundation Governor	Diocese	14/03/2022	14/03/2022	04/02/2025R	Nil	Nil	History, Geography, Music & Languages			1 of 3	1of 1		

Mr Alex Machin	LA Governor	Local Authority	08/02/2022	08/02/2022	07/02/2026	Wife Megan Machin	Nil	Health & Safety, PHSEE, Safeguarding and Wellbeing.	Vice Chair		5 of 5	3 of 3		1of1
Mr Mark Sims	Parent Governor	Parent Body	23/03/2024	23/03/2024	22/03/2028	Nil	Nil	Attendance, Website Monitoring			3 of 5	3 of 3	0 of 2	
Mr Paul Reames	Parent Governor	Parent Body	31/03/2022	31/03/2022	29/04/2025R	Nil	Nil	English			1 of 3	1 of 2	2 of 2	1of1
Mrs Laura Collins	Staff Governor	Staff Body	18/09/2018	18/09/2022	17/09/2026	Nil	Nil				4 of 5			

**Clerk to Governors –Michelle Grimes from 28/03/2022**

**Vacancies as at 09/07/2025– 1 x Co-Opted, 1 x Parent and 1 x Foundation Governor.**

**The Instrument of Government states that the Governing Body shall consist of 12 Governors as follows:**

2 Parent Governors / 1 Headteacher / 1 Staff / 1 Local Authority / 4 Co-opted Governors / 3 Foundation Governors

\* Foundation Governors are appointed by the Diocese of Lincoln Board of Education, the Authority Governor is nominated by the Local Authority, Parent Governors are elected by the parent body and Staff Governors are elected by the staff body of the school.

\*\* All Governors’ terms of office are 4 years.

**The Governing Body appointed Budget and Pay Committees in September 2024– other appeals committees will be appointed as and when required .**

The Full Governing Body ratifies decisions following recommendation from the committees/panel above (unless otherwise stated in School Policy/Terms of Reference/Scheme of Delegation), and all minutes are available upon request from the school with the exception of confidential minutes.